



Caversham Preparatory School

Policies and Procedures

312 Playground Policy and Procedures

Playground Policy and Procedures

Introduction

Our Playtime Policy has been developed for the whole school, including the EYFS, by Staff and Governors to help create the same caring ethos outside in the playground, as we have in school and in line with our behaviour and anti-bullying policies. We also believe that 'wet play' needs to be structured so that children feel that they have had a break from lessons and time to interact with one another in a meaningful and safe manner.

Our aims are to:

- Ensure pupils are safe
- Ensure pupils enjoy their 'free' time
- Give pupils opportunities to develop their social skills through play and interaction in a stimulating environment
- Have consistent effective rewards and sanctions

Daily activities in the playground

We have a selection of daily activities and resources to help pupils enjoy their play and develop their cooperation and turn-taking.

Play Areas

We have divided the playground into zoned areas to facilitate different kinds of play and needs.

1. Playground – big toys and balls
2. Climbing frame and slide - active
3. Grass (when available) – teacher led games, quiet games under the gazebos in the summer
4. Quiet Garden – Junior snack, quiet games, time to talk

Timetables

- Classes will be timetabled at break time to (In rotation) to choose the climbing frame and slide.
- Ball games such as football will be played on Monday, Wednesday and Friday.
- The quiet garden and grass can be accessed at any time.
- On football days, the grass will be used for teacher led games such as parachute games, what's the time Mr Wolfe?

Staff (Breaktime)

Teacher and 3 Tas

- 1 in Quiet Garden to oversee snack safety and talk to children who want to talk
- 1 on the climbing frame/slide
- 1 in the playground watching the footballers
- 1 watching children playing with other big equipment such as roll bars or hoppers



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Staff (lunchtime)

2 TAs + 1 teacher in the dining room per sitting

Infants and Juniors can choose two areas to play in by consensus, taking the weather into account.

First Aid

- The first aid bag will be taken out to the playground for both breaks
- The First Aid TA will deal with minor accidents e.g. need of an Elastoplast and will fill in the accident book (kept in the bag) for convenience
- If a cold compress is needed, a Year 6 child will be asked to accompany the child to the staffroom. The TA who dealt with the accident will fill in the accident book and give a head bump sticker and give the child's teacher a head bump form.
- All head bumps or serious accidents e.g. a bad fall, or a really skinned knee
- For any recordable accidents the parent will be informed immediately and the Head Teacher (or Deputy) will investigate and record

Lunchtime Clubs

Some clubs may run at lunchtime, which may mean that children have lunch at a different time and then attend their club. It is the teacher's responsibility to make sure that the child is aware that it is their club day and the club leader collects the children from the playground.

Our 10 Playground Rules

1. We are gentle – we don't hurt others
2. We are kind and helpful – we don't hurt anybody's feelings
3. We are kind to the environment and always put our litter in the bin.
4. We follow instructions carefully
5. We are honest – we never cover up the truth
6. We listen to adults in the playground and follow instructions carefully
7. We stand still when the bell rings and are sensible when lining up
8. We let other children get on with their own games
9. We all help when it is our house's turn for 'pack away time'
10. We are respectful of school property

Rewards

Playground staff will give a reward to children for being:

- Being kind to other children
- Being extra-helpful
- Refusing to be drawn into a contentious situation
- Stickers will be handed out for EYFS and KS1 and house points KS2



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- The children with rewards will be praised in front of their class teachers when they arrive to pick up their classes
- Rewards will be added to the class reward system

Sanctions

If pupils are not able to play nicely and follow the playground rules, normal school behaviour procedures will be applied

- Talking directly to the teacher about the breach in the playground rules
- The teacher will deal with it in the appropriate way i.e. talk to the child, or the Head Teacher (if necessary)

Wet Playtimes

During wet playtimes, we must be aware that this is a break for children from lessons, but not from each other. So they must be able to chat, play and relax, ready for their next lesson.

Staff

Nursery – do not have wet play, instead they join Reception in their classroom when the teacher returns, so that The Nursery Teacher can have a break

Reception – Emma

KS1 – all children play in one room with Kate

KS2 – Year 3/4 Catherine

KS2 - Year 5 and 6, Duty Teacher

Activities

Reception: play as part of their learning. So a break from play to watch a short film will be a change for them and relaxing

KS1: can choose a quiet game to play such as a board games, construction or craft

KS2: can choose a quiet game to play such as a board games, construction or craft

No screens or films for KS1 and KS2, unless for a special occasion and planned in advance



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Policy Administration

Linked Policies

This policy also needs to be in line with other school policies and therefore should be read in conjunction with the following school policies:

None

Quoted Legislation and Guidance

None

Review Schedule

This policy is subject to 2 yearly reviews by the Head Teacher unless circumstances require an earlier review.

Update and Review Log

Updated/ Reviewed By	Date	Notes
Aug 2022	J Lawson	Written